

Dickens Heath Parents, Teachers & Friends Association AGM FOR YEAR ENDING 31ST AUGUST 2021

Minutes of the Annual General Meeting of the Parents, Teachers & Friends Association held via online via Teams on Thursday 13th January 2022.

1) Notice and attendees

In accordance with the PTFA constitution, notice of the meeting had been given 21 clear days in advance (16th December 2021) and a quorum was in attendance (Beth Hodgetts - Chairperson plus 10 attendees). A register of attendees/voters is held separately and is available from the PTFA committee.

2) Annual Accounts

The chairperson proposed that the accounts for the Association for the financial period ended 31st August 2021 be received and adopted. The accounts prepared by the Treasurer had been independently reviewed by a suitable person (a DHCPs parent who is a qualified accountant). There were 10 votes in favour and 0 votes against. The chairperson declared the resolution passed and the accounts duly received.

3) Annual Report

The chairperson proposed that the report of the committee of the Association's activities since the previous AGM be received and adopted. There were 10 votes in favour and 0 votes against. The chairperson declared the resolution passed and the report duly received.

4) Committee Nominations

Nomination forms were received from :

- ❖ Bekki Barber - Chairperson
- ❖ Helen Knight – Treasurer
- ❖ Kate Cooper – General Committee member
- ❖ Katie Bevan – General Committee member
- ❖ Kay Faulkner – General Committee member

There for no nominations for the role of Secretary.

5) Election of committee members

Votes were cast for the committee. The chairperson declared that the following had been elected:

Bekki Barber – Chairperson (For: 10; Against: 0)

Helen Knight – Treasurer (For: 10; Against: 0)

Kate Cooper – General Committee member (For: 10; Against: 0)

Katie Bevan – General Committee member (For: 10; Against: 0)

Kay Faulkner – General Committee member (For: 10; Against: 0)

Independent Auditor

The chairperson proposed that the Committee be and is hereby empowered to appoint an independent auditor or examiner of the Association. There were 10 votes in favour and 0 votes against. The chairperson declared the resolution passed.

6) AOB

There being no other business, the meeting closed.